

F O R W A R D P L A N

FOR THE PERIOD : 1 DECEMBER 2016 TO 31 MARCH 2017

What is the Forward Plan?

The Forward Plan is a list of the key decisions the Authority intends to take during a four month period. The Plan is updated monthly and is available to the public 14 days before the beginning of each month.

What is a Key Decision?

Key decisions are defined as any executive decision which is likely

- to result in expenditure or savings which are significant in the context of the budget for the service or function in question; or
- to be significant in terms of its effects on the communities living or working in two or more wards in the area.

What does the Forward Plan tell me?

The Plan gives information about:

- what key decisions are coming forward in the next four months;
- when those key decisions are likely to be made;
- who will make those decisions;
- what consultation will be given;
- who you can make representations to, and how;
- what documents will be considered; and
- who you can contact for further information.

Who takes Key Decisions?

Under the Authority's Constitution, Key Decisions are taken by the Council, the Executive Board (and its Sub-Committees/Sub-Boards) or individual officers acting under delegated powers.

Most Key Decisions are taken at public meetings of either the Council or the Executive Board. Council meets at 6.30 pm at the Town Hall, Runcorn and the Executive Board meets at 2.00 pm in the Municipal Building, Widnes.

How to make representations and by when

Names of contact officers are included in the Plan and can be reached via 0303 333 4300. If you are unsure, please ring Committee Services via the same number and staff there will be able to assist you.

**FORWARD PLAN OF KEY DECISIONS FOR THE PERIOD
1 DECEMBER 2016 TO 31 MARCH 2017**

	MATTER TO BE DECIDED	DECISION MAKER AND DATE	
1	Home to School and College Travel and Transport Policy for Children and Young People with SEND	Executive Board	19 January 2017
2	School Admission Arrangements 2018	Executive Board	19 January 2017
3	Capital Programme 2017-18	Executive Board	19 January 2017
4	Initial Budget Proposals 2017/18	Council	7 December 2016
5	Determination of Council Tax Base 2017/18	Council	7 December 2016
6	Changes to Housing Support Provision	Executive Board	15 December 2016
7	Adult Social Care Contracts	Executive Board	19 January 2017
8	Mersey Gateway Regeneration - Development, Investment and Delivery Plan 2017/27	Executive Board	19 January 2017

Key Decision	Decision-Maker and Date	Brief Summary of Decision to be Taken	Consultees and Consultation method	Relevant Background Reports	Lead Officer Contact Details
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Children Young People and Families Portfolio

Home to School and College Travel and Transport Policy for Children and Young People with SEND	Executive Board 19 January 2017	To approve the Policy which will be introduced from September 2017.	Consultation period is between 5 September and 4 November 2016. Representations can be made as part of the consultation process.		Martin West martin.west@halton.gov.uk
School Admission Arrangements 2018	Executive Board 19 January 2017	To approve the Council's School Admissions Policy for September 2018 intake and to approve the Co-ordinated Admissions Scheme for all primary and secondary schools in the Borough.	Statutory consultation is available via the Council's web site between 3 October and 5.00pm on 11 November. The consultation is also issued to all primary and secondary schools, neighbouring local authorities and the Diocesan authorities. Representations can only be made		Martin West martin.west@halton.gov.uk

Key Decision	Decision-Maker and Date	Brief Summary of Decision to be Taken	Consultees and Consultation method	Relevant Background Reports	Lead Officer Contact Details
			as part of the statutory consultation process. Once the arrangements are determined, objections can only be made to the Office of the Schools Adjudicator within the prescribed timescale.		
Capital Programme 2017-18	Executive Board 19 January 2017	To approve the proposed Capital Programme for works to be undertaken at a number of Halton schools/educational establishments during 2017-18		Schools Capital Funding Allocations 2015-2018 - Department for Education 21 May 2016, available to view at Rutland House, Halton Lea, Runcorn	Martin West martin.west@halton.gov.uk

Resources Portfolio

Initial Budget Proposals 2017/18	Council 7 December 2016	To seek approval for the initial set of revenue budget proposals for 2017/18.			Ed Dawson ed.dawson@halton.gov.uk
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Key Decision	Decision-Maker and Date	Brief Summary of Decision to be Taken	Consultees and Consultation method	Relevant Background Reports	Lead Officer Contact Details
Determination of Council Tax Base 2017/18	Council 7 December 2016	To seek approval for the 2017/18 Council Tax Base for the Borough.			

Health and Wellbeing Portfolio

Changes to Housing Support Provision	Executive Board 15 December 2016	To cease the Council funding element for housing related support provided in sheltered accommodation services.	Meetings will be arranged with housing providers and service users in their sheltered schemes.	Executive Board report 12 March 2015: Request to extend contracts for Sheltered Housing Services	Director of Adult Social Services
Adult Social Care Contracts	Executive Board 19 January 2017	To agree a waiver of Standing Orders on four voluntary sector organisations.	Any person wishing to make representations should do so in writing by 12 January 2017 to Sue Wallace-Bonner, Director of Adult Social Services.		Sue Wallace-Bonner susan.wallace-bonner@halton.gov.uk

Leader's Portfolio and Physical Environment Portfolio

Mersey Gateway Regeneration - Development, Investment and Delivery Plan 2017/27	Executive Board 19 January 2017	To agree the publication of a ten-year Regeneration Plan for investment and regeneration		The Mersey Gateway Project, wider economic impact, AMION Consulting; Mersey Gateway	Wesley Rourke wesley.rourke@halton.gov.uk
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		opportunities following the Mersey Gateway Project.		Regeneration Strategy, GVA Grimley (2008)	

NOTE

The following Members comprise the Executive Board:

Leader – Councillor Polhill

Resources Portfolio Holder – Councillor Wharton

Children, Young People and Families Portfolio Holder – Councillor T McInerney

Health and Wellbeing Portfolio Holder – Councillor Wright

Community and Sport Portfolio Holder – Councillor Harris

Community Safety Portfolio Holder – Councillor D. Cargill

Environmental Services Portfolio Holder – Councillor Nelson

Economic Development Portfolio Holder – Councillor Jones

Physical Environment Portfolio Holder – Councillor R. Hignett

Transportation Portfolio Holder – Councillor S Hill